

LICENSING SUB-COMMITTEE: 24 April 2024

Report of the Head of Regulatory Services

Application for Premises Licence - Grant

Application No: 095782

Name of Premises: Capri Coffee, 10 Llandaff Road, Canton, Cardiff, CF11 9NJ

Ward: Riverside

1. Application

1.1 An application for the Grant of a Premises Licence has been received from Antonella Mosca and Ramona-Elena Miron in respect of Capri Coffee, 10 Llandaff Road, Canton, Cardiff, CF11 9NJ.

1.2 The applicant has applied for the following:

(1) In respect of the following licensable activities:

(i) The sale by retail of alcohol for consumption on and off the premises.

(2) Description of Premises (as stated by applicant):

"The venue consists of a ground floor premises, which presently operates as a coffee shop.

The main entrance/exit, is from Llandaff Road.

It has an open plan front room which consists of a serving counter/bar, with moveable tables and seating.

There is a small storage room on the right hand side of the premises situated between the area to be licensed and a rear room which is used as a storage area.

It has both male and female toilets.

There are 1 emergency light and an emergency exit sign above the emergency exit in the rear storage room. There are 3 fire extinguishers and 1 fire blanket.

Food is prepared from the serving area, which is served directly to the clientele".

(3) Unless otherwise indicated the premises may be open to the public during the following hours and for any hours consequential to the non-standard timings:

Monday to Sunday: 08:30 to 23:00 hours

(4) To provide licensable activities during the following hours:

(i) The sale by retail of alcohol for consumption on and off the premises:

Monday to Sunday: 08:30 to 22:30 hours

1.3 A site map showing the premises and the plan of the premises submitted with the application can be found in **Appendix A**.

2. Promotion of Licensing Objectives

2.1 The additional conditions proposed by the applicant to meet the licensing objectives are attached to the report and can be found in **Appendix B**.

3. Relevant Representations

3.1 A representation has been received from South Wales Police. A copy of the representation can be found in **Appendix C**.

4. Legal Considerations

4.1 In respect of the application the decision must be taken following consideration of the representations received with a view to promoting the licensing objectives, which are:

Prevention of crime and disorder
Public Safety
Prevention of Public Nuisance
Protection of Children from Harm

4.2 In each case the Sub-Committee may make the following determination

- a) To grant the application.
- b) To modify the conditions of the licence, by altering, omitting or adding to them, where relevant.
- c) Reject the whole or part of the application.

4.3 All decisions taken by the Sub-Committee must (a) be within the legal powers of the Council and its Committees; (b) comply with any procedural requirement imposed by law; (c) be undertaken in accordance with the procedural requirements imposed by the Council e.g. standing orders and financial regulations; (d) be fully and properly informed; (e) be properly motivated; (f) be taken having regard to the Council's fiduciary duty to its taxpayers; and (g) be reasonable and proper in all the circumstances.

5. Issues for Discussion

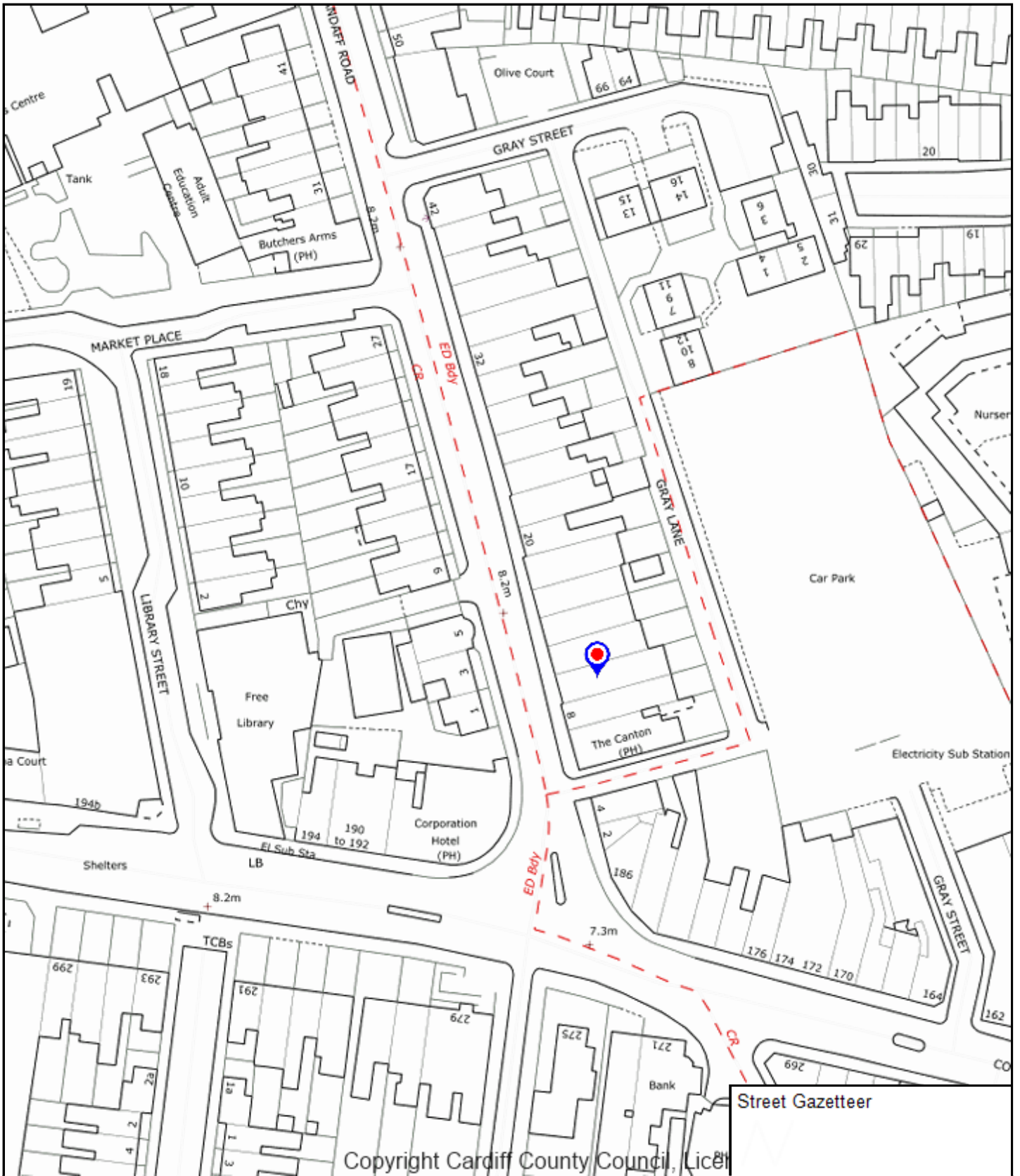
5.1 The application should be determined and the appropriateness of any conditions on the licence need to be discussed.

Helen Picton
Regulatory Services

4th April 2024

APPENDIX A

Site Map & Plan



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CHIEF EXECUTIVE
 Neuadd y Sir, Glanfa'r
 Iwerydd CAERDYDD CF10
 4UW
 Tel: 029 20872088
 County Hall, Atlantic
 Wharf CARDIFF CF10
 4UW
 Tel: 029 20872087

**Cyngor
 Caerdydd**
**Cardiff
 Council**



Enter map title

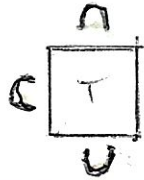
Scale: 1:1:1000
 Date: 2024-04-04 10:35:13
 Coordinates: 316622, 176611
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Ordnance Survey AC0000816513 (2023).

EMERGENCY
EXIT

LARGE
STORE ROOM

UNISEX
TOILET

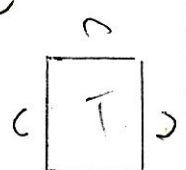
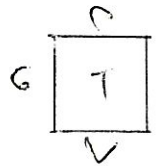
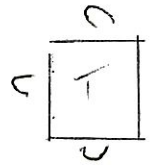
STORE
ROOM



PARTITIONS WALL

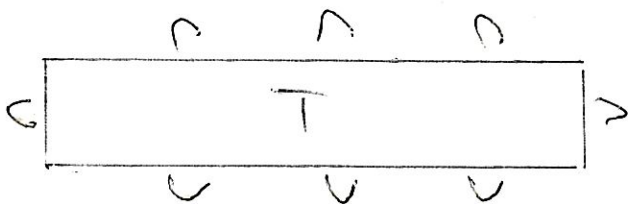
SUPPORT

PARTITIONS WALL



COUNTER

COUNTER



ENTRANCE/EXIT

PILLAR

CAROL COFFEE 10 LLANDAFF RD. CANTON

Plan Details

Bar Area:



Inclusive Alcohol Area:



Fire Extinguishers/Blanket:



CCTV:



Emergency Lighting:



Tables:



Chairs:



APPENDIX B

Operating Schedule

Continued from previous page...

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

All staff and management at the premises, shall be fully conversant with the conditions contained within the Premises Licence

b) The prevention of crime and disorder

A CCTV system to be installed to an agreed standard as approved by South Wales Police and maintained and operated at all times. The system will cover all internal areas of the premises where members and guests have access, including all entrances and exits excluding toilets. The images will be kept for a minimum period of 31 days. The images will be produced to South Wales Police or an Authorised Officer of the City of Cardiff Council in a readily playable format immediately upon request when the premises are open and at all other times, as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.

An incident book shall be kept at the premises and maintained on site at all times. It shall be made available on request to an authorised officer of the local authority or member of police staff which record the following:

- i) All crimes reported to the venue
- ii) All ejections of patrons
- iii) Any complaints received (of a Criminal or Licensing nature)
- iv) Any incidents of disorder
- (v) Seizures of drugs or offensive weapons
- (vi) Any faults in the CCTV system

A sign will be displayed at the entrance and the toilets of the premises advising of zero tolerance of drugs.

c) Public safety

A fire risk assessment will be conducted at the premises and fire fighting and fire safety equipment such as signage and emergency lighting shall be regularly maintained.

The premises has a first aid box on site.

d) The prevention of public nuisance

Prominent clear and legible notices will be displayed at all exits requesting that patrons respect the needs of nearby residents and to leave the premises and area quietly.

All doors must be kept closed from 22:00, except for those doors which allow access/egress to the premises.

e) The protection of children from harm

The premises will operate the 'Challenge 25 Policy.

This policy will be brought to customers' attention through point of sale material at the bar area, including the display of appropriate signage. The only forms of identification recognised are photographic identification, such as valid driving licence, valid passport, military identification or proof of age cards bearing the PASS hologram.

Children are only permitted in the venue if they are accompanied by an adult.

Continued from previous page...

Children under the age of 12, shall not remain on the premises after 19:00 hours.

Children aged over 12 and young persons under 18 shall not remain on the premises after 21:00 daily unless they are attending upon a booked function.

Those persons under 18 attending privately booked functions must be accompanied by an adult at all times

Individuals aged 16 and over will be permitted to work on the premises.

APPENDIX C

South Wales Police representation

From:
Sent: 27 March 2024 09:53
To: Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)
Cc:
Subject: FW: Licensing Act 2003: Application for the grant of a Premises Licence: Capri Coffee, 10 Llandaff Road, Canton, Cardiff, CF11 9NJ
Attachments: CI Draft Letter Letterheaded Capri Coffeendorsed.docx

***** Warning: This email contains a Microsoft Office (Word, Excel, PowerPoint) or Adobe PDF attachment. Although this email has been scanned for threats, please think before opening attachments from unrecognised senders.**

Rhybudd: Mae'r e-bost hwn yn cynnwys atodiad Microsoft Office (Word, Excel, PowerPoint) neu PDF Adobe. Er bod yr e-bost hwn wedi'i sganio ar gyfer unrhyw fygythiadau, meddylwch cyn agor atodiadau gan anfonwyr nad ydych yn eu hadnabod. ***

EXTERNAL: This email originated from outside Cardiff Council, take care when clicking links.

ALLANOL: Daw'r e-bost hwn o'r tu allan i Gyngor Caerdydd, cymerwch ofal wrth glicio ar ddolenni.

Good Morning Team,

Please note the attached for South Wales Police representations for the above application.

Kind Regards



 /SWPolice  @SWPolice  @SWPolice  /SWPTV

Yw'n Argyfwng\ Non-Emergency Response

Oes angen i chi siarad â'r heddlu ond nid oes angen ymateb brys arnoch? Gallwch roi gwybod am fater drwy ein gwefan <https://www.south-wales.police.uk>, anfon neges breifat atom drwy gyfrif Facebook neu Twitter swyddogol Heddlu De Cymru, neu ffonio 101. Gallwch ddefnyddio 101 i roi gwybod am achosion nad ydynt yn rhai brys i unrhyw heddlu yng Nghymru a Lloegr. Mewn argyfwng, ffoniwch 999 bob amser.

Do you need to speak to the police but don't require an emergency response? You can make a report via our website <https://www.south-wales.police.uk>, send us a private message via an official South Wales Police Facebook or Twitter account, or call 101. 101 can be used to report a non-emergency to any force in Wales and England. In an emergency always dial 999.

URhS Caerdydd a'r Fro
Gorsaf Heddlu Bae Caerdydd,
Stryd James, Bae,
Caerdydd CF10 5EW
Telffon: 01656 869211
Mewn argyfwng ffoniwch **999**
Fel arall, ffoniwch **101**
Gwefan: www.heddlu-de-cymru.police.uk

Cardiff & Vale BCU
Cardiff Bay Police Station,
James Street, Cardiff Bay
CF10 5EW
Telephone: 01656 869211
In an emergency always dial **999**
for non-emergencies dial **101**
Website: www.south-wales.police.uk

SWYDDOGOL – OFFICIAL

Police Licensing Department
Cardiff Bay Police station.
James Street,
Cardiff.
CF10 5EW.

27th March 2024

Capri Coffee
10 Llandaff Road
Canton
Cardiff
CF11 9NJ

**APPLICATION FOR A NEW PREMISES LICENCE UNDER THE LICENSING ACT
2003 – CAPRI COFFEE, 10 LLANDAFF ROAD, CANTON, CARDIFF, CF11 9NJ**

To whom it may concern,

I have caused enquiries to be made into this application. The application advises that the premises located at 10 Llandaff Road, Canton in Cardiff is currently operating as a coffee shop the applicant is currently seeking an on and off-premises license. The opening hours proposed are as follows;

Mon-Sun 0830-2300

The application seeks the following licensable activity;

Supply of Alcohol (for consumption on and off premises);

Mon-Sun 0830-2230

The applicant has been spoken to and the application has been discussed on 20th March 2024. As a result of this consultation, I now make the following representations on behalf of South Wales Police.

The applicant advised that they are currently operating as a small coffee shop and are wishing to add to their current offering alcoholic drinks, primarily wine, and cans of beer.

At this time, South Wales Police object to the grant of a new premises licence as applied for under the following licensing objectives, namely those of;

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.
South Wales Police welcomes correspondence in Welsh and English.
Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.



The Prevention of Crime and Disorder.

This is primarily due to the location of the premise being situated within the very near vicinity of Cowbridge Road East, which has suffered with high levels of ASB, and located within the main route of Cardiff City Stadium, who host various categories of football games which often are classed as medium/high risk. Fans both home and away who travel on foot to the stadium and will often frequent local pubs prior to the attendance of these games, of which one of these pubs is located next to the proposed premise of this application.

However, should the applicant agree to the below representations which South Wales Police deem to be appropriate and proportionate to support the licensing objectives, then the Police will automatically withdraw their request for a hearing before the Licensing Committee.

POLICE REPRESENTATIONS.

1. A CCTV system shall be installed to a standard as approved by South Wales Police and maintained and operated, at all times the premises are open to the public. The system will cover all internal areas of the premises {Excluding toilets} where the public have access including all entrances and exits and any external areas associated with the premises. The images shall be kept for a minimum of 31 days and shall be produced to a Police employee in a readily playable format immediately upon request when the premises are open and at all other times as soon as reasonably practicable. There will be sufficient trained staff to facilitate the above.

2. Staff authorised to carry out Licensable Activity shall receive initial training in relation to age-related sales, sales to intoxicated persons and age challenge procedures prior to being allowed to work at the premises. Refresher training shall be conducted every 6 months. The DPS shall keep records of such training for a period of at least 18 months.

3. Alcohol shall be kept in a secure area, away from the public.

4. No self-service of alcohol will be permitted at the premises,.

5. Alcohol sold for consumption off-premises will only be made in vessels that have been sealed by the manufacturer.

6. The premises shall operate a “Challenge 25 Policy” at all times.

7. Signage will be displayed requesting that customers leave the premises quietly.

8. Windows and Doors will be closed from 20:00hrs in order to minimise noise emanating to neighbouring properties. The only exemption to this is to allow the entrance and egress of patrons to and from the premise.

9. An incident log will be maintained at the premises. Each entry shall carry the day, date, and time that each report was made. It will record the follow; The DPS shall use best endeavours to ensure that all incidents are logged on the day of the incident.

A – All crimes reported to the venue



- B – All ejections of patrons, with details of the individual(s) if known.
- C – All complaints received directly by the premise of a criminal or licensing nature
- D – All incidents of disorder of which the premise are aware.
- E – The seizure of drugs and offensive weapons.
- F – All visits by a responsible authority, or emergency service.

The log shall be made available to the police or other responsible authorities on request.
The log shall be retained for a minimum of 12 months.

10. There shall be no showing of any pre-recorded, or live sporting events at any time within the licensable area.

11. No alcohol off sales are permitted two hours proceeding, and up to two hours following any event held at Cardiff City Football Club stadium, when at least 48 hours prior notification is given by South Wales Police

12. At least 75% of the public space within the licensed area of the premise shall be occupied with tables and chairs.

13. On days whereby high risk football matches, or Boxing events are held at Cardiff City Stadium, all drinks shall be supplied in non-glass vessels from 3 hrs before the start of the match/ event, or from the opening of the premise (whichever is shorter), until a minimum of 1 hour after the conclusion of the match or boxing event when at least 48 hours prior notification is given by South Wales Police.

Yours faithfully,

Jeff Lewis

PS 2027 Justin Hardwick
Licensing Sergeant

Acting Chief Inspector 2107 Jeff Lewis
Community Safety Department

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.
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